



EVS29 Final Paper Submission – Overview and FAQ

Final Paper Format

Please see the attached final paper format style guide. **Please remember, the guide in this packet is not a template suitable for cutting and pasting, nor is each section mandatory.** This is an overview of the font, size and basic formatting to ensure uniformity in the publishing of the final event program and proceedings. Mandatory sections are explained later in this FAQ document. A WORD template is available for authors upon signing in at papers.evs29.org. The format of your presentation at the event (lecture and dialogue presentations) is also described later in this document.

Day and Time of Sessions

The *tentative* day and time of your presentation will be provided at least 30 days in advance of EVS29 to authors that have submitted a final paper and registered as a delegate by March 29. EVS29 organizers will make all efforts to keep presenters informed of schedule updates, with exact times of sessions or presentations subject to change in advance of the event.

Paper Deadline, Size and Availability

- **Your final paper must be submitted online at papers.evs29.org by 11:59 PM Eastern, March 25.** There is no word limit, but the paper must be no more than 12 pages long, in PDF format, and the PDF file may be no larger than 10 MB. The paper will be made available to registered delegates and sponsors at least 30 days in advance of the event, during the event via a conference app, after the event via a dedicated online site and in hard-copy conference proceedings.
- **You must be registered as a delegate by 11:59 Eastern, March 25** in order for EVS29 organizers to consider your final submission. We will alert you via email once your final paper has been approved.

Format of Presentation at the EVS29

The following describes your presentation format on-site at EVS29, as indicated by your acceptance email:

Lecture: A PowerPoint presentation template will be provided for your convenience upon our approval of your final paper. The PowerPoint presentation should reflect the findings in your paper, or the most-up-to-date information available, should your research have changed after submission of your final paper. Your final presentation can be uploaded online in advance of the event via a link to be distributed upon approval of your paper.

Dialogue: You will have the opportunity to present your paper with an illustrative poster and to discuss it with fellow experts during one of two dedicated sessions during the event. Presenters can provide their poster for set-up by mail ahead of the event. The address will be provided upon approval of your final paper.

FAQS

Q: Do I need to use the final paper format style guide?

A: To ensure uniformity in publishing the final program and proceedings of the EVS29 event, the formatting explained in the attached guide (i.e. fonts, dimensions) is mandatory for your final paper. The sections required for all papers include: header/title, summary (with keywords), body and author(s). For example, if explanation of your work does NOT require subsections, charts, graphs, references or acknowledgments, these sections are NOT required in a final paper. If these sections ARE key to supporting your work, please format them as explained by the style guide. Please remember, the attached style guide in this packet is NOT a cut-and-paste template with mandatory sections. A WORD template is available after signing in at papers.evs29.org.

Please note, the **summary section will be used to describe your presentation to attendees and sponsors, published in the event program and in our marketing materials (in print and online).** If event organizers have questions or concerns regarding your paper format, we will be in touch directly to request changes.



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Q: What sections ARE REQUIRED in my final paper?

A: We require that your final paper include a header/title, summary (with keywords), body and author(s).

Q: What is the size and/or word limit for my final paper?

A: There is no formal word count limit for your final paper. However, the paper may not exceed 12 pages and the final file size may not exceed 10MB. The final paper must be submitted in PDF format.

Q: EVS29 reviewer(s) commented in my acceptance email that they wanted to know the final results of my study. What if my demonstration project or government study is not completed by the deadline for submission?

A: In order for conference organizers to uphold the highest standards of excellence in presentation of academic, market experience and scientific research during the EVS series, we require that authors include, at a minimum, initial results or findings in your final papers. We understand that many research and demonstration projects are ongoing and results are subject to change. Authors are encouraged to provide clarification that results may be preliminary and subject to change, if applicable. You may indicate changes or updates in the presentation made during the event.

Q: Are all of the technical graphic items, acknowledgments and references listed in the final paper style guide required for submission?

A: No. These items need only be included if applicable to your project or experience.

Q: When will I be making my presentation at EVS29?

A: In order for EVS29 organizers to create the most robust and accessible program for attendees, while also taking into consideration the preparation and travel needs of our registered presenters, we will let you know the tentative day, time and category of your presentation at least 30 days in advance of EVS29. These times will be subject to change, but we will work to keep presenters up-to-date on the latest scheduling requirements.

Q: During which session will I be making my presentation?

A: See above answer.

Q: What is the difference between lecture session and dialogue session?

A: The lecture session includes sitting on a panel of speakers, all delivering presentations from the same category. Q&A from the audience will be held at the end of the lecture session. A dialogue session gathers presenters and their posters in a designated area at a specific time to more informally discuss and answer questions from fellow experts and interested delegates.

Q: Could my final paper be rejected?

A: While the EVS29 Program Committee reserves the right to reject final papers from acceptance, it is highly unusual for this to occur, *provided that the final paper adheres to the accepted abstract and basic formatting guidelines*. The organizers of EVS29 strive to be as inclusive as possible to ensure a robust dialogue in Montreal, and we will take into account the overall quality of your paper in our final acceptance process. We will make all possible efforts to communicate and work with authors directly to address any matters should we have questions or concerns upon review of your final submission.



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Q: Do I need to incorporate all of the suggestions made by the reviewers?

A: While we highly suggest taking reviewer comments into consideration, the acceptance of your paper is NOT contingent upon incorporation of reviewer comments. Please bear in mind that reviewer comments are provided to enhance your paper and reflect the diverse experience of our program committee experts.

Q: Can I switch from a dialogue session to a lecture session, or vice versa?

A: Due to the large number of submissions the EVS29 Program Committee received during the Call for Papers and the limited amount of time available for both lecture and dialogue sessions, we are unfortunately not able to fulfill requests for changes to presentation formats at this time. Should additional slots become available, we will work with authors directly to adjust your presentation format, if necessary.

Q: Is my final paper the same format as the presentation I'll be delivering at EVS29?

A: No. Your final paper is the document that will be published in the EVS29 proceedings, in print and online. This PDF will be made available for attendees and sponsors of the event, as well as customers that purchase EVS29 proceedings after the event. Your presentation should deliver this content in a format suitable for public audiences, as explained below:

- If you were selected to present during a **lecture** session, a **PowerPoint template** will be provided to you upon our approval of a final paper. We will provide a link for speakers to upload their presentation in advance of the event.
- If you were selected to present during a **dialogue session**, you may use an **illustrated poster** to support your presentation. Upon approval of your final paper, we will provide mailing instructions to submit your poster in advance of the event.

Q: How will my name and presentation be listed in the program for EVS29?

A: Before you submit your paper online, please confirm that your title, first and last names (surname), organization, paper title and co-authors are correctly listed in the appropriate fields. You will also be asked to choose five keywords from a list. These keywords will be used to help categorize your presentation and will allow attendees to search the event app. Finally, please be aware that the 50 to 100 word summary required in your final paper will be used to describe your presentation in the marketing materials and final program for EVS29.

[Header/Title]

The title of the **conference** shall be set in 16 pt Times italic. The title of your **paper** shall be set in 18 pt Times bold. Author names in 12 pt. Please include one affiliation per line, stating institution, address and email, in 9.5pt Times italic.



*EVS29 Symposium
Montréal, Québec, Canada, June 19 - 29, 2016*

Paper Format Style Guide

Author1¹, Author2²

¹ *Author1 affiliation, address, email*

² *Include affiliation of other authors, if different*

Summary

Insert summary text in 10.5pt Times. The text of the summary is justified with 1¹ line. The summary should contain between 50 and 100 words. The summary shall be enclosed within two horizontal lines, 1pt thick. The summary text will also be published in the event program.

Keywords: enter, in italic type, up to five keywords from the provided list. The keywords on the paper must match those selected in the online submission platform.

[Body]

1. HEADING

This is the style guide for EVS29 conference final papers. Your final paper, including the **mandatory** sections included in this guide (Header/Title, Summary, Body, Author(s)) and other sections, **if applicable**, should not exceed 12 pages. Headings are 14pt bold. The body of the text is Times 10.5pt justified. Body headings are numbered sequentially. Headings for Nomenclature, Acknowledgements, References and Authors are not numbered.

1.1 Subsections

Sub-headings should be numbered as 1.1 above. Subsections are numbered sequentially. Headings are 12pt bold.

1.1.1 Sub-subsections

Sub-subheading, if any, are also numbered as 1.1.1 above. Sub-subsections are numbered sequentially. Headings are 10.5pt bold.

2 File requirements

The final paper shall be uploaded as a pdf file only, made up to the specifications of this template. In the case special fonts (e.g. symbols) are used, these shall be embedded in the pdf file. The size of the final abstract file should not exceed 10MB for a total allowed abstract length of maximum 12 pages.

3 Page and Column Dimensions

The printed page area is set as follows:

- top and bottom margins 30 mm or 1.18 inches
- left and right margin 25 mm or 0.98 inch.

A footer is to be provided, with a horizontal line 1 pt thick at 23 mm or 0.91 inch from the bottom of the page. Below the line, left align the statement "EVS29 International Battery, Hybrid and Fuel Cell Electric Vehicle Symposium" and right align the page number, all set in 9.5pt Times.

4 Referencing

Referencing sources in the abstract and final paper shall be done with sequential numerical references, between square brackets. Examples for citing references are given in the references section, for both books [1], journal articles[2] and websites[3].

5 Figures, Tables and Equations

5.1 Figures

Captions for figures are 9.5pt centered. Do not include separate lists of table and figure captions. Figures shall be sequentially numbered, lined up with the text, and referenced as Fig.1. Vector graphics files (.eps, .svg, .ai) are preferred for line drawings; bitmap figures like photos (.jpg) shall have sufficient resolution (300 ppi). The use of colour figures is welcomed, but the choice of colours should allow a suitable contrast when reproduced on a monochrome printer.

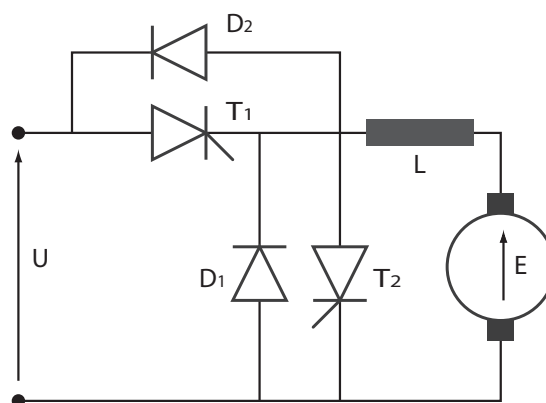


Figure 1: Chopper for d.c. drive

5.2 Tables

Tables shall have their own sequential numbering independent from the figures numbering, and captions shall placed above the table.

Table 1: Power levels for charging (230 V)

| | Current (A) | Power (kW) |
|-----------|-------------|------------|
| Standard | 16 | 3,5 |
| Semi-fast | 32 | 7,0 |

5.3 Equations

Equations shall be set within the text and numbered sequentially with number enclosed in round brackets.

$$E = \int_0^t U \cdot I \cdot \cos \phi \cdot dt \quad (1)$$

Acknowledgments

List acknowledgments here, if appropriate.

References

- [1] J.J. Romm. *The hype about Hydrogen*, ISBN 1-55963-704-8, Washington, Island Press, 2005.
- [2] P. Van den Bossche et.al., *SUBAT, an assessment of sustainable battery technology*, Journal of Power sources, ISSN 0378-7753, 162(2006), 913-919.
- [3] *EVS27*, <http://www.evs27.org>, accessed on 2012-07-06.

Authors



Authors shall provide a short biography. Biographies should have a typical length of 5 to 10 lines, in 9.5pt font, be limited to main educational background and description of current activities, and preferably be accompanied by a photograph, sized 20 x 25mm or 0.8 x 0.95 inches. The photograph should be in line with the bottom of the text paragraph.



KEYWORDS

- AC motor
- AC-DC
- Africa
- air conditioning
- alkaline battery
- alternative fuel
- aluminum air battery
- Asia
- asynchronous (induction) motor
- autonomous
- AVERE
- battery
- battery calendar life
- battery charge
- battery management
- battery model
- battery SoH (State of Health)
- BEV (battery electric vehicle)
- bicycle
- bipolar
- BMS (Battery Management System)
- boat
- braking
- brushless motor
- bucket truck
- bus
- business model
- California
- Canada
- car
- car-sharing
- case-study
- catalyst
- CHAdeMO
- charge equalization
- charger
- charging
- China
- chopper
- city traffic
- Combo
- commercial
- communication
- component
- compressor
- conductive charger
- consortium
- consumers
- control system
- controller
- converter
- cooling
- cost
- CSC
- current density
- cycle life
- data acquisition
- DC motor
- DC-AC
- DC-DC
- dealer
- demonstration
- deployment
- diagnosis
- discharge rate
- drive
- driver
- dynamic charging
- EDLC (electric double-layer capacitor or supercapacitor)
- EDTA
- education
- efficiency
- electric drive
- electricity
- electrode
- electrolyte
- electronic
- EMC
- emissions
- energy
- energy consumption
- energy density
- energy recovery
- energy security
- energy source
- energy storage
- environment
- EREV (extended range electric vehicle)
- ESR (Equivalent Series Resistance)
- EU (European Union)
- EV (electric vehicle)
- EVAAP
- EVSE
- fast charge
- federal government
- field weakening
- finite element calculation
- fleet
- flooded battery
- flywheel
- France
- fuel
- fuel cell
- gasoline engine
- gear
- generator
- Germany
- GPS
- hardware-in-the-loop (HIL)
- harmonics
- health
- heat exchange
- heat pump
- heavy-duty
- HEV (hybrid electric vehicle)
- HOV
- hydrogen
- ICE (internal combustion engine)
- impedance spectroscopy
- incentive
- inductive charger
- infrastructure
- instrumentation
- intelligent
- internal resistance
- inverter
- Japan
- Korea
- LCA (Life Cycle Assessment)
- LCC (Life Cycle Cost)
- lead-acid battery
- leasing
- limphome
- lithium battery
- load management
- maintenance
- mandate
- marine
- market
- marketing



KEYWORDS

material handling
materials
medium-duty
methanol
Middle East
military
mobility
modeling
monopolar
motor
motor design
motorcycle
municipal government
national security
navigation
NEV (neighbourhood EV)
NGO
North America
nickel cadmium battery
nickel metal hydride battery
noise
off-board
off-peak
off-road
on-board
open circuit
optimization
parallel HEV
PAS (power assist system)
passenger car
PEM fuel cell (proton exchange membrane)
permanent magnet motor
PF (power factor)
PHEV (plug in hybrid electric vehicle)
photovoltaic
planetary gear
policy
pollution
power
power density
power management
power steering
powertrain
prediction
primary energy
promotion
province
provincial government
public transport
pulse power
pumps
radiator
range
rare earth material
RCS (Regulations Codes and Standards)
recombinant
recycling
regenerative braking
regulation
renewable
reliability
resonant converter
safety
sales
scooter
secondary battery
second-life battery
self-discharge
semi-conductor
separator
series HEV
short circuit
simulation
smart
smart meter
smart grid
sodium sulphur battery
sodium-nickel-chloride battery
soft-switching
solar energy
South America
Spain
specific energy
specific power
standardization
state government
state of charge
student project
subsidy
sustainability
switching reluctance motor
synchronous motor
taxation
thermal management
thin metal film
torque
traction control
training
transmission
tricycle
truck
UK
ULEV (ultra low emission vehicle)
United Nations
United States of America
utility
V2G (vehicle to grid)
V2V (vehicle to vehicle)
valve regulated
van
vehicle performance
water cooling
wheel hub motor
wireless charging
youth
ZEV (zero emission vehicle)
zinc air battery
zinc bromine battery